

CENTRAL SECRETARIAT CLUB (REGD)
7-10, Park Street, Talkatora Road, New Delhi-110001

EC/MC/CSC/Election Notice/26-27/08

Dated: 24th Apr 2026

NOTICE

Elections of the Central Secretariat Club

Respected Members..!!

Pursuant to decision of the Annual General Body Meeting of the Central Secretariat Club dated 12th Apr 2026, notice is hereby given to all the eligible members of the Central Secretariat Club that the election for the Executive Committee will be held on 31st May 2026 in accordance with the Constitution of the Club.

Election Schedule

SI.No.	Particulars	Date	Place
1.	Opening date for filing Nominations	25 th April 2026	Central Secretariat Club
2.	Last date for filing Nominations	07 th May 2026	Central Secretariat Club
3.	Last date for withdrawal of candidatures	17 th May 2026	Central Secretariat Club
4.	Time and Date of polling	31 st May 2026	IST 11:00 AM to 15:00 PM at Central Secretariat Club
5.	Declaration of Result	31 st May 2026	Central Secretariat Club

Undersigned sincerely request to all the worthy Members of the Club to enthusiastically participate in the elections of the Club.

Undersigned, on behalf of the whole Executive Committee of the Club, sincerely extend gratitude in anticipation of accepting our request to grace this occasion of Election of Executive Committee.

Looking forward to welcome all the Members of the Club.


Rakesh Kumar
General Secretary
Central Secretariat Club

Enclosures:-

1) Copy of Appointment of Returning Officer letter No EC/MC/CSC/Election/2026-27/07 dated 24.04.2026.

Copy to:-

1. Chief Welfare Officer DoP&T in favour of information and necessary action please.
2. All Executive Committee Members

NOTICE

Ref No: EC/MC/CSC/Election/2026-27/07

Dated 24th April 2026

Through email/WhatsApp/Website/Speed Post

SUBJECT: Appointment of Returning officers

In reference to General body minutes of meeting issued vide this office letter no. EC/MC/CSC/GBM/ 2026-27/004 dated 14th April 2026, in which Decision taken to appoint Returning Officers Namely:-

- a) Mr Madan Lal Azad Membership No 1034, Returning Officer (RO)
- b) Mr Harish Parwani Membership No 1249, Assistant Returning Officer (ARO)

The above mentioned Returning Officers are authorized to conduct fairly the election process as per norms/Constitution of Club.

The notification of Election of CSC shall be uploaded on our website csclub.in and also on WhatsApp of group of members on 24th April 2026.



Rakesh Kumar
General Secretary
Central Secretariat Club

Copy to:-

- 1) Chief Welfare Officer DOP&T in favour of information & necessary action please.
- 2) Mr Madan Lal Azad Returning Officer with the request to handle Election process.
- 3) Mr Harish Parwani Returning Officer with the request to handle Election.

CENTRAL SECRETARIAT CLUB
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NOMINATION FORM

Opening date for filling Nomination Paper : 25.04.2026 (Saturday)
Last date for Filling Nomination Paper : 07.05.2026 (Thursday)
Last date for withdrawal of Nomination Paper : 17.05.2026 (Sunday)

Club's office timing regarding filling/withdrawal of Nomination paper will be 5:00 PM to 7:00 PM
Date of Election: 31.05.2026 (Sunday) from 11:00 AM to 3:00 PM at Club's premises

I propose Shri _____ for the Post
of office bearer, _____ of the Executive Committee
of the Central Secretariat Club for the election.

Name in Block Letters:
Membership No.....

Signature of the proposer
Dated: _____

I second the above proposal

Name in Block Letters:
Membership No.....

Signature of the proposer
Dated: _____

I accept the proposal as above.

My earlier acceptance of the proposal for the office _____ may
Please treated as withdrawn.
Date of Birth _____ Date of Retirement/superannuation _____

Name in Block Letters:
Membership No.....

Signature of the proposer
Dated: _____

I hereby declare that:

- 1.(a) I am a regular member of the Club and a working Central Government employee.
1.(b) I also undertake that I have not held any elective- office in any Executive Committee for a period of two terms or for a period of 5-years, whichever is earlier and also have attached herewith prior sanction from my office to contest election.

Or

I am a regular member of the Club and a retired/superannuated Central Government pensioner,

2. I have read and clearly understood the provisions specified and terms & conditions attached with the Notification issued for the Elections and hereby undertake to abide by the same.

3. In case, any of the information submitted by me is found to be incorrect/false or incomplete. I shall stand disqualified for contesting the Election and/or holding the post, if elected.

4. In the event of any dispute concerning the elections or its process, the decision of the existing President/Senior Vice President shall be final and binding on me.

Name in Block Letters:
Membership No. _____

Signature of the Candidate
Dated: _____

Terms & Conditions for the Election for various offices and members of the Executive Committee of the Central Secretariat Club to be held on 24th April 2026 (Friday) at Club Premises.

1. The Executive Committee shall consist of President (one), Sr. Vice President (one), Jr. Vice President (one), General Secretary (one), Joint Secretary. (one), Sports Secretary (one), Treasurer (one), Entertainment Secy. (one), Members 2% of the total Membership subject to a maximum of ten, three members nominated by the Government of India in the DOPT.
2. The nomination form for contesting election for the executive committee may be obtained from the office of the club. The eligible members who are in Govt. Service contesting for functional posts and the Executive Committee shall submit NOC from their respective office on or before filing nomination i.e. 07.05.2026
3. The copy of sample nomination form and the final list of the eligible members as on the said date has been displayed/affixed on the notice board. These may however be obtained by the members contesting election from the office on any working day before commencement of the election.
4. The Executive Committee shall be elected from amongst the members eligible for election for a period of one year.
5. The nominations for the posts of President, Senior Vice President and Junior Vice President shall be invited from retired Central Govt. employees.
6. The functional posts e.g. General Secretary, Joint Secretary, Treasurer, Sports Secretary and Entertainment Secretary, shall be held by working Central Govt. employees.
7. Nominations for election as member of the Executive Committee shall be invited from three working Central Govt. employees. Out of the three working Central Govt. employee one shall be a woman, in the event, no woman candidate files nomination, vacancy so caused, shall be filled in by a male candidate.
8. Nominations for election as member of the Executive Committee shall be invited from seven Retired/Pensioners of Central govt.
9. The Executive Committee, therefore, in effect shall have eleven working Central Govt. employees. (Including three nominated by DOPT) and ten retired/ pensioners of Central Govt.
10. No working Central Govt, employee shall be eligible to contest elections either for the functionary posts or membership of the Executive Committee unless he/she is left with not less than one year of service on the last date fixed for filing the nomination,
11. The members of the club, who are not the Central govt. working employee or Central govt retired/superannuated pensioner will not be eligible for contest/holding any position either as members of the Executive Committee or any of the Office bearer's posts However. They will cast their vote.
12. A member eligible to contest elections shall not be entitled to file nomination papers and contest elections for more than one post of office bearer and the membership of The Executive Committee simultaneously. In the event of election to both the office and Memberships he/she shall have to opt to for either of the two in writing within 24


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General Secretary
Central Secretariat Club
New Delhi-110001

- hours of the declaration of the result of the election.
13. Members in arrears with regard to subscription and other dues of the Club on the date the nomination papers are filed shall not be eligible to propose, second and contest in the elections.
 14. A member who is in arrears with regard to club subscription and other dues shall not be eligible to vote in the elections.
 15. No Member shall be eligible for holding a particular office for more than two consecutive terms.
 16. Member, who is serving Government employee, shall be eligible for holding elective office(s) for period of 2 terms or for a period of 5 years whichever is earlier for which prior sanction would be required when a Government servant contests an election. (Refer OM No. 11013/1/2016-Estt.A-III dated 27.02.2020 issued by DoPT. GoI)
 17. To be elected as officer bearers or members of the Executive Committee, a member must have completed at least a period of 12 months on the last date of filing the nomination papers. However, he/she can cast his/her vote in the elections.
 18. Every member shall have a right of a single non-transferable vote.
 19. Returning Officer/ Asst, Returning Officer and Polling. Officer be appointed from amongst the members and they are not eligible for contesting the election but they Can vote in the election.
 20. Govt Officers from the DoPT will be appointed as Observer(s) in view of fair and transparent elections of the Executive Committee.
 21. Authenticate list of eligible members for voting duly signed & stamped by the General Secretary should be provided to the RO/ARO.
 22. No sticking of election pamphlets would be allowed anywhere in the club premises or its walls interior or exterior.
 23. No Guests and outsiders will be allowed in the club on previous day of the election, in view of preparation of elections.
 24. Only members will be allowed on the day of Elections i.e. 31.05.2026. No spouse or & children will be permitted on that Particular day.
 25. Absolute no drinking would be permitted on the day of election in the Club's premises. The police personnel on duty would be briefed to take prompt necessary action.
 26. The bar in the club will be closed on the day of election.
 27. The elections shall be held by secret ballot and shall be conducted under the general supervision and guidance of the Returning Officer.
 28. To avoid proxy voting identification of every member at the time of polling would be done by polling officer. Verification would be primarily by club's identity card, however, in the absence of this card, original photo I card in the form of Voter Id, office Id, PAN Card, Driving License, Aadhar Card would also be accepted.
 29. The voting will commence from 11:00AM to 3:00 PM on 31.05.2026 in the club Premises. The voter who would have already entered the Polling Booth shall however be allowed to cast their votes,
 30. The Ballot boxes duly sealed would be kept in the designated Election office in the


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General Secretary
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- Club. Precaution for the safe custody would be ensured by the Returning Officer(s) in the presence of the candidates or their agents, if any.
31. The votes so cast shall be counted under the supervision of the Returning Officer and in the presence of the Observer and candidates or their agents, if any. The counting of the vote shall commence after concluding the voting on the 31.05.2026 itself and the Returning Officer shall announce the results of the elections on the basis of the majority of the votes secured by the various candidates, on the same day, but in any case, not later than on the following day.
 32. There would be no late-night counting after 12'o midnight. The counting would thus be done next day and the result would be declared soon after.
 33. The appeals, if any against the decision of the Returning Officer may be made in writing to the President/Senior Vice President whose decision on such appeals shall be final.


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General Secretary
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